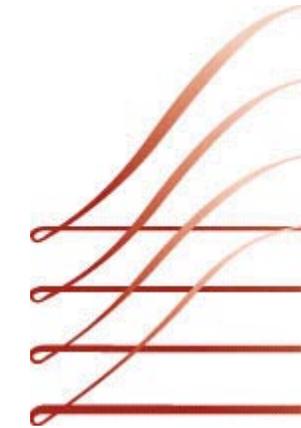


UPDATE ON NEW SERVICES

JAMES SHEDLOCK, A.M.L.S., DIRECTOR, J-SHEDLOCK@NORTHWESTERN.EDU

During the beginning months of the academic year, Galter Library staff have been busy working on the finishing touches for some new user services. These services include:

- Establishing a proxy service for Chicago Campus e-resources. We have been working to get this service in place since last summer. Other priorities have interfered, but after several tests, we think we have it right. What the proxy does is establish you and your off-campus location as if you were located within the library's on-campus range of network addresses (the IP range). This way you can get access to all the e-resources — books, journals and databases — as if you were using your on-campus computer. A key feature of establishing the proxy service is to make sure the software can authenticate you as a bona fide NUMS user. To do this, we tied the proxy to Galter's new online services feature. See the special instruction on the next page for details on how to use the new proxy service
- We are swiftly moving toward a completely electronic document delivery service. We started with online ILL forms. Any request for material that we need to borrow for you from another library — either in Evanston or from across the country — must be submitted electronically. Soon, we hope to begin delivery of these materials to your desktop. To request an ILL you must register for this online service. See the Online Services menu on the Galter web page. Behind the scenes, the online service forms also authenticate you as a registered user of the Galter Library. This online registration gives you immediate access to the proxy when you access the library from home or some other distant location.
- As you read this newsletter, we have finished installing the system hardware to accept your WildCARD on the library's photocopiers and laser printers. Due to changes in the library's fiscal accounting, we are in a position to afford the Wildcard operation. At the same time, we can reduce the cost of copying and printing to \$.08; guest cards will continue to pay \$.10 per copy or print, and cash payment will be \$.15 per copy. A new reader at one of the copiers will accept dollar bills for copies and make change for you too. This same machine can also charge your guest card as well.



Library

Notes

*Galter Health Sciences Library
Northwestern University
www.galter.nwu.edu*

NEW SERIES #22
OCT/NOV/DEC 2000

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Library staff and the Library Committee often discuss the impact of these services on our users. Previous library surveys have attempted to monitor user response to our individual programs, though the response rate has been consistently poor. Recently, the Galter Health Sciences Library has been asked to participate in the testing of a survey instrument designed to measure users' response to the quality of library services. Texas A&M University staff, in close cooperation with the Association of Research Libraries and with support from a Department of Education grant, is conducting the test for the next three years. The library instrument is called LibQUAL+. This tool has been modified for library services from the original SERVQUAL instrument. SERVQUAL has been proven to be an effective measure of quality in such industries as product repair and maintenance, banking, securities brokerage and credit cards. LibQUAL+ aims to measure user response to a minimum, perceived and desired service acceptance levels, to give overall ratings of library service quality, and to weigh five different dimensions of quality: tangibles, reliability, responsiveness, assurance, and empathy. Background details on the library's user population have been sent to Texas A&M for consultation

USING THE NEW PROXY SERVICE

JAMES SHEDLOCK, A.M.L.S., DIRECTOR, J-SHEDLOCK@NORTHWESTERN.EDU

We are pleased to announce a new service that expands your use of the electronic Galter Library. The Galter Library now offers a proxy service that provides access to the library's electronic resources from remote locations (home, office, conference site, sabbatical location, whatever). However, due to licensing restrictions of individual e-resources, this service is limited only to Medical School users — faculty, staff and students. The service is easy to use. In fact, users do not need to do anything to reconfigure their remote computers. The Galter proxy is only software — located on the library's web server —

that will authenticate you as a bona fide user of the Galter Library. Use whatever Internet browser you want. All you need to do is enter the electronic library's web address: www.galter.northwestern.edu.

What makes the proxy work for you at your remote site is your one-time registration as an electronic library user. Registration involves completing the library's online form; see below. Users will enter their last name and their WildCARD or Galter Library card number. This number is found near the bar code stripes of either card and generally begins with 80000XXXXXXXXX or 85558XXXXXXXXX.

Registration

Please fill in all the appropriate information. If one or more of the fields does not have your preferred information then feel free to change it.

First Name: Joe	Last Name: Smith
E-Mail: <input type="text"/>	Day Phone Number: <input type="text"/>
(required) Beeper/Pager Number: <input type="text"/>	(required) Evening Phone Number: <input type="text"/>
(optional)	(optional)
Affiliation to Galter Library: Health Sci. Faculty	ID Barcode Number: 80000
Choose Status: <input type="text"/>	Choose Specialty Interest: <input type="text"/>
(required)	(required)

Status and Specialty Interest refer to the type information seeker you consider yourself. For example, you could be a Physician interested in Infectious Disease.

Do you want an email confirmation for submitted requests?
 One Email for each request One Email each day with a group of requests
 No email confirmation

Would you like an personal Ovid ID and password?
 Yes No

Would you like Library Notes sent to you via email?
 Yes No

Select a Password: <input type="text"/>	Re-enter Password: <input type="text"/>
(required)	(required)

You can pick-up the registration form at the "Sign-in" button on the library's home page. The Sign-in button is located in very small type beneath the electronic library buttons under the library banner name at the far right of the home page.



Most of the registration form is automatically filled-in for you when you supply your ID number. Notice that you select your own password. For easy recollection, use a familiar password. This password is used in subsequent visits to the electronic library when you are accessing it remotely.

To make life easier for you, if you already registered to use any other library online service, such as completing electronic ILL forms, you are ready to use the proxy service! Once registered, you need to "Sign-in" to implement the proxy service. You will

Using proxy service-continued on page 5

JOURNALS AT GALTER

LINDA WALTON, M.L.S., ASSOCIATE DIRECTOR, LJWALTON@NORTHWESTERN.EDU

The library reviews journal subscriptions on an annual basis to ensure we are meeting the needs of our users. To assist with the review, reports are generated and analyzed on interlibrary loan borrowing, requests made to the Main Library, and usage of titles within the library. Visits to various departments throughout the year are also held to solicit new journal titles needed to meet the research, teaching, and clinical needs of faculty, staff, and students. New titles for this year focused on adding electronic access to titles we already hold. A review of the dental titles resulted in the cancellation of titles with less than ten uses per year or not considered core dental titles. Below are the journal titles and indexes added and cancelled for 2001. 

2001 JOURNAL ADDITIONS

Print and electronic journal titles

Journal of the American Academy of Dermatology.
Archives of Dermatology.
Annual Review of Genomics and Human Genetics.

Electronic journal titles (already have the print)

Antimicrobial Agents and Chemotherapy.
Applied and Environmental Microbiology.
Clinical Microbiology Reviews.
Infection and Immunity.
Journal of Bacteriology.
Journal of Clinical Microbiology.
Journal of Virology.
Microbiology and Molecular Biology Reviews.
Molecular and Cellular Biology.
Nature Online.
Nature Biotechnology.
Nature Cell Biology.
Nature Genetics.
Nature Medicine.
Nature Neuroscience.
Nature Structural Biology.
Oncogene.

Cancel Print (keep in electronic format only)

Blood Cells, Molecules & Diseases.
Frontiers in Neuroendocrinology.
Journal of Magnetic Resonance.
Microvascular Research.
Cell Biology International.
Cytokine.
Microbial Pathogenesis.
Molecular and Cellular Probes.
Seminars in Cancer Biology.

2001 JOURNAL AND INDEX CANCELLATIONS

Acta Odontologica Scandinavica.
American Dental Association News.
American Journal of Dentistry.
Anesthesia Progress.
Applied Radiology.
ASDC Journal of Dentistry for Children.
Australian Dental Journal.
Australasian Journal of Dermatology.
British Journal of Oral & Maxillofacial Surgery.
Cancer Nursing.
Cardiovascular Reviews & Reports.
Caries Research.
Chart.
Chicago Nurse.
Continuing Medical Education Syllabus and Scientific Proceedings in Summary Form.
Critical Care Nursing Clinics of North America.
Current Problems in Obstetrics, Gynecology and Fertility.
Dental Abstracts.
Dental Economics.
Dental Materials Journal.
Dental Materials.
Dento Maxillo Facial Radiology.
Dialogues in Pediatric Urology.
Endodontics & Dental Traumatology.
Essays in Biochemistry.
European Journal of Anaesthesiology.
Hispanic Journal of Behavioral Sciences.
Implant Dentistry.
Index to Dental Literature
International Dental Journal.
International Endodontic Journal.
International Journal of Prosthodontics.
International Journal of Systematic and Evolutionary Microbiology {formerly International Journal of Systematic Bacteriology}.
JOGNN : Journal of Obstetric, Gynecologic, and Neonatal Nursing.

Journals - continued on next page

2001 JOURNAL CANCELLATIONS

Joint Commission Perspectives.
Journal of Clinical Dentistry.
Journal of Clinical Orthodontics.
Journal of Clinical Periodontology.
Journal of Continuing Education in the Health Professions.
Journal of Dental Hygiene.
Journal of Dentistry.
Journal of Esthetic Dentistry.
Journal of Health Care Finance.
Journal of Health Education.
Journal of Interventional Cardiology.
Journal of Neuroscience Nursing.
Journal of Obstetrics and Gynaecology.
Journal of Oral Implantology.
Journal of Oral Rehabilitation.
Journal of Pediatric Hematology/Oncology.
Journal of Prosthodontics.
Journal of the California Dental Association.
Journal of the Canadian Dental Association.
Journal of the New Zealand Society of Periodontology.
Journal of the Western Society of Periodontology/
Periodontal Abstracts.
Journal of Vascular Nursing.
Methods in Cell Science.
Modern Medicine (Minneapolis).
New Physician.
New Zealand Journal of Physiotherapy.
Oral Microbiology and Immunology.
Pediatric Dentistry.
Periodontology 2000.
Perspectives in Psychiatric Care.
Physiological Chemistry and Physics and Medical NMR.
Practical Periodontics and Aesthetic Dentistry.
Rehabilitation Nursing.
Research Communications in Molecular Pathology and
Pharmacology.
Transactions & Studies of the College of Physicians of
Philadelphia.
Transactions of the Medical Society of London.

WILDCARD COMES TO GALTER LIBRARY

LINDA WALTON, M.L.S., ASSOCIATE DIRECTOR,
LJWALTON@NORTHWESTERN.EDU

On November 15, 2000, The Galter Library implemented a new card system to charge for photocopies and laser prints. The new system uses the university's WildCARD. Individuals can charge their WildCARD within the Galter Library and then use this card to pay for photocopying and laser printing. Departments can purchase a department card for either \$25 or \$50 (billed to the department's CUPS account). And finally, library users who do not own a Wildcard will be able to purchase a guest card from the new dispenser unit.

New charges for copying and printing have also gone into effect. Photocopies and laser prints are \$.08 per copy/print when using WildCARD or a department card; \$.10 per copy/print when using a guest card; and \$.15 when paying cash (dollars or coin).

Library staff worked with administrators from the WildCARD Office to obtain a new charge center/dispenser and new card readers. This change means users cannot use their current library copy card. For 90 days beginning November 15th, users can bring their library copy card to the Galter Circulation Desk along with their WildCARD, and library staff will transfer the value of the old library copy card to your WildCARD. Individuals that do not have a WildCARD will have to purchase a guest card to which staff will transfer any remaining value from their old library copy cards.

For Departments or individuals that charge their copies to a CUPS account, we will provide special guest cards and transfer any remaining value to this new card. Once the card is depleted of the transferred value, Departments will be able to purchase pre-programmed cards for \$25 or \$50 that will be charged to a CUPS account. Library staff will manage distribution of these bulk order cards, though WildCARD Office administrators will process billing.

In addition, the library will now charge for printing in the Reference Room. The fees for Reference Room printing will be the same: \$.08 WildCARD and \$.10 guest card.

For more information contact the Circulation Desk at 503-8127. ☎

in preparing the necessary population pool for random sampling. In the spring of 2001 library staff will be prepped in how to conduct the survey, and users will be identified and asked to participate. Library staff are excited at the prospects of using valid data to describe user response to library programs. We hope to use the survey results to prepare goals for the library's next strategic plan.

This academic year is proving to be challenging and exciting. While our budget remains tight for the year, the possibilities for exciting new services exist. We look forward to working with our users in making sure you receive the best information service possible. Please do contact me at j-shedlock@northwestern.edu or at 3-8133 to discuss the above new services and others that are on your mind. ☞

Using Proxy Service - continued

see the proxy in effect whenever you select a restricted resource. If you forget to Sign-in, and you are trying to reach a restricted e-resource, you will receive a notice that "Access is denied." Receiving this message is a clue that you need to Sign-in.

A special note about the remote use of the Ovid databases and MD Consult (MDC): The Ovid databases and MDC are reserved for ALL Northwestern users. Access to Ovid and MDC via the Evanston Campus proxy is still available and will remain in place, that is, the configuration of your remote browser is still needed if you want access to these e-resources and do not have an affiliation with the Medical School. Also, the Galter registration form can be used to create a personal Ovid account. Once an Ovid account is clicked in the above form, you can go directly to the library's web page, Sign-in and access the Ovid databases. No special proxy configuration is ever needed! Another suggestion is to make sure you do click the Ovid personal account option. If you do not choose this option, you will not be able to access Ovid e-journals from your remote location.

We encourage our users to keep their configuration in place for accessing the Evanston Campus proxy. The Evanston proxy assures your use of electronic resources restricted to Evanston Campus users.

If you have any questions about using the Galter proxy or have encountered any kind of roadblock, please call and speak with the Galter staff at 312-503-8109 or email them at ghsl-ref@northwestern.edu. ☞

NEW

INTERLIBRARY LOAN FEES

LINDA WALTON, M.L.S., ASSOCIATE DIRECTOR,
LJWALTON@NORTHWESTERN.EDU

Interlibrary loan borrowing costs have continually increased over the past several years. This increase reflects more activity on the part of users and is attributed to easier access to information via the Web. The impact on the library has resulted in increased copyright compliance fees and additional payments to other libraries, such as the National Library of Medicine, for interlibrary loan transactions. These activities combined are now costing the library about \$18,000 per year.

Library administration proposed to the Library Committee a new policy of charging for ILL borrowing transactions. The Library Committee reviewed various iterations of the policy and agreed with the recommendation to begin charging so as to recover borrowing costs.

Beginning January 1, 2001, the new policy for borrowing articles not owned at Galter Library will be a fee of \$7.00 per transaction after the user's first 20 requests.

All requests for materials available at other Northwestern University libraries in Evanston will continue to be free and will not be included in the count of interlibrary loan transactions.

All users will be given 20 free interlibrary loans per year, beginning with the calendar year. Based on a sampling of ILL activity, it is estimated that the average user requests 24 articles per year (including requests sent to other NU libraries).

The library's online services database, which includes interlibrary loan, will track ILL activity for each person and notify the user when they have reached their free 20 requests. Users will indicate how they would like to be invoiced: personal invoice or departmental invoice (CUFS). Invoices will be generated and sent monthly. ☞

GALTER ELECTRONIC LIBRARY EXPANDS

BRIAN LAUER, M.L.I.S., KNOWLEDGE MANAGEMENT LIBRARIAN, B-LAUER@NORTHWESTERN.EDU

The library is constantly enhancing the electronic library in an attempt to be accessible from any remote site. Today the electronic library includes not only online resources such as e-books, e-journals, and databases, but services as well. These services include interlibrary loan, photocopy service, rush processing, proxy service, and class registration. As the electronic library has expanded, it has become necessary to regulate and restrict use of these services due to licensing restrictions. To ensure user validation, each library user needs to register online with the library. To register, users need a valid WildCARD or library card. At the upper right-hand corner of the library's web site, under "Sign-in," users are prompted to fill out a brief form with personal information, including an email address and password. Once registered, valid library users will enter their email address and password to log-in to the many electronic resources available through the Galter electronic library. While browsing the library's web site, users may be directed to a log in screen if they want to use a restricted resource. Once you log-in with your email and password you will be taken to the requested service or resource.

New Services coming to the electronic library:

Prospero delivers interlibrary loan (ILL) to your desktop. Beginning, January 1, 2001, it will no longer be necessary to visit the circulation desk and gather your ILL's in paper form. With this new enhancement, patrons will receive an email directing them to <http://www.galter.northwestern.edu/getdocs.cfm>. After entering a valid email and password, a list of documents will display. Simply click on any of these documents and the full requested article will appear. All documents are in PDF format, requiring Adobe Acrobat Reader for display. The Acrobat reader is free and can be downloaded from <http://www.adobe.com/products/acrobat/readstep.html>

A **Proxy Server** allows valid users outside the Chicago campus network to access licensed resources. The library has many resources that are available only to our primary users. These resources include Academic Press electronic journals, the Ovid databases, and many others. Until now users not on the Chicago Campus could not view these resources. With the local proxy server, valid users will be able to access these resources simply by entering a valid email address and password. Before browsing the many resources on the library's website from outside the network, click on sign-in and enter your email address and password. You will only need to do this once a session. After logging in you will be taken directly to the requested resource. Due to licensing restrictions only users affiliated with the Northwestern University Medical School will have access to this service. 

COLLECTION ASSESSMENT 1850-1950

RAMUNE KUBILIUS, M.A.L.S., COLLECTION DEVELOPMENT LIBRARIAN, R-KUBILIUS@NORTHWESTERN.EDU

As part of the Galter Health Sciences Library's strategic plan, various initiatives are underway to qualitatively and quantitatively assess the library's collections. One targeted collection is in the library's lower level stack area. The lower level stacks house the NUMS and NUDS dissertations, pre-1975 journals, and pre-1975 monographs (books). The current assessment project targets the 1850-1950 book collection for evaluation.

The literature of biomedicine is primarily identified in its journals. However, book literature has its value as well. Classic works provide descriptions of verified discoveries and procedures and record the accepted biomedical thinking of various eras. A special Galter Library staff task force was formed to systematically plan and undertake the assessment and inventory of this retrospective book collection. The project has several aims. It will help identify titles of historical value in the 1850-1950 book collection. Online records, searchable in NUcat, will be created since the only access point to date has been through the outmoded card catalog in the lower level. In this way users can easily identify what the library owns in the way of relevant historical material for their research. The project will also provide needed growth space for future storage of journals and books that will continue to be retained by the library. In the first phase of evaluation library staff will identify and de-accession duplicate English-language and foreign language titles that do not fall within the library's collection development policy.

A series of vintage book sales are planned for the withdrawn volumes. Watch for announcements of dates that will be distributed to medical center campus departments and on the library's home page (<http://www.galter.nwu.edu>). 

ALTERNATIVE CURRENT AWARENESS: HOW TO LIVE WITHOUT CURRENT CONTENTS

JUNE CARTER, M.I.L.S., EDUCATION LIBRARIAN, J-CARTER@NORTHWESTERN.EDU

For those who frequently use *Current Contents: Life Sciences* to help keep abreast of the literature, it may seem tragic that Galter Library no longer licenses this database. The exciting news is that thanks to a number of other resources, it is easier than ever before to find what is current in the medical journal literature.

One way to learn about current articles is to have information sent to you via e-mail. Excellent journals like *New England Journal of Medicine* offer free tables of contents of current issues (http://www.nejm.org/general/text/toc_form.htm). The CDC delivers full content or tables of contents for *Morbidity and Mortality Weekly Reports* (<http://www.cdc.gov/subscribe.html>). Those eligible for Personal Ovid Accounts at Galter Library may elect to save their search strategies as AutoSDIs = current awareness searches (these searches can be designed in two ways: as a journal title search or as a subject/topic search) in order to have new results e-mailed each time the Ovid database is updated. A journal title search would replicate a look at the table of contents of a journal issue. A topic search would give updates for many different journals, but would be targeted toward your interests.

Since most databases are accessible via the web, the data is more current than ever. Companies that produce databases need only update the data and make it accessible. There is no longer a need for CD-ROMs or diskettes to be mailed to libraries, then routed to then routed to Systems staff for loading onto a local server. In addition, databases like *PubMed* have decreased processing time by receiving their information electronically from publishers.

If the journals covered in *MEDLINE* do not meet your needs like those found in *Current Contents*, take a look at *Web of Science* (<http://www.webofscience.com>). Produced by the Institute for Scientific Information (ISI), *Web of Science* indexes not only the journals in *Current Contents: Life Sciences* but the other *Current Contents* subject areas as well. As a matter of fact, the data source for *Web of Science* is the same as for *Current Contents*; ISI simply provides different interfaces for each.

Although it is not possible to set up AutoSDIs = current awareness searches, as with Ovid, *Web of Science* does allow search strategies to be saved on your computer. You would need to log on to *Web of Science* at a later date and re-run your search for a more recent timeframe such as "This week's update (date is given)," "Latest 2 weeks," or "Latest 4 weeks." Up to 50 search terms may be included in a single search strategy in *Web of Science*. If you are only interested in articles from a few key journals, it is possible to limit your searches to those journals. A journal title search will replicate the table of contents for that journal.

Similarly, *PubMed* has a new Cubby feature that will allow you to save your search strategies in a password-protected area on the web. You may access your searches from anywhere on the Internet. Additionally, you may choose to view all results for a search, or only results that have appeared since the last time you looked. *PubMed* also allows most search strategies to be bookmarked. (Just click Details, then URL, then bookmark the page.) You could even choose to use a topic search in *PubMed* as the home page on your browser, and any new results would be at the top of the page whenever you logged on to the Internet.

So, although things have changed a little in the realm of current awareness at Galter Library, new and exciting options await.

If you would like to know more about any of the current awareness options described above, please feel free to contact me at j-carter@northwestern.edu. Galter Library is offering an instructional session on *Web of Science* Tuesday, December 19 from 10-11am.

LIBRARY COMMITTEE

LINDA WALTON, M.L.S., ASSOCIATE DIRECTOR,
LJWALTON@NORTHWESTERN.EDU

The Library Committee serves several roles. It acts as an advisory group to the Dean and the Director of the Galter Health Sciences Library regarding matters of library policy. The committee serves also as a coordinating link between the library and its various user groups. Another key role for the committee is its continuous monitoring of library services and collections to assure that the best service is provided to the entire Northwestern health care community. This year, the committee's efforts will focus on issues related to further development of the Galter Electronic Library, the quality of library services, the library's educational programs, and its document delivery service. Users should feel free to contact Committee members to discuss any of these topics.

Electronic Library

As we continue building the electronic library for our users, policies and procedures must be developed and reviewed for identifying electronic titles in scope and in demand for our collection, determining who may access the resources, and how the resources are to be accessed. Other questions to explore include duplication of the collection and determining financial resources needed to create the electronic library.

Quality of Services

How do our users perceive the library? What services do we provide well? What services should we add? How can services be improved? Are we meeting the needs of researchers, students, faculty, and staff? The Library Committee will provide guidance on developing an evaluation program so that the library continues to meet the needs of its users. The library's strategic plan will be reviewed with new programs added as needed.

Document Delivery

As the Library becomes more electronic and full-text information becomes more readily available, the Library must begin to examine alternative ways of obtaining/accessing information for its users. The traditional interlibrary loan system has become more sophisticated. During the year, staff will be exploring document delivery/interlibrary loan to the user's desktop rather than to the library. The Library Committee will be involved in evaluating this new service as it is implemented.

Education/Training

Using the library is more complex than ever. New databases, electronic journals, electronic textbooks, an integrated library catalog, and electronic reserves all contribute to the growing

number of resources available from the library. How do we ensure that our users are finding the information they need? Do our users prefer group instruction, individual learning, computer-assisted instruction, hand-outs or other forms of learning? The Library Committee will provide input on how we develop our training program for accessing information. 

MEMBERS OF THE 2000-2001 LIBRARY COMMITTEE ARE:

Chair

Michael Avram, Ph.D.
Department of Anesthesiology

D. Martin Watterson, Ph.D.
Department of Molecular
Pharmacology and Biological
Chemistry
NUMS

Members

Dominik Ettlin, D.D.S.
Department of Dental Stoma-
tology
NUMS

Sandra Weintraub, Ph.D.
Department of Psychiatry and
Behavioral Science, The
Cognitive Neurology and
Alzheimer's Disease Center
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Byung Kim, Ph.D.
Department of Microbiology-
Immunology
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Associate Director,
Galter Library

Colin Howden, M.D.
Department of Medicine,
Division of Gastroenterology
and Hepatology
NUMS

James Shedlock, A.M.L.S.
Director, Galter Library

Introduction to Adobe Photoshop

27-Nov-00 1:00 PM

Powerpoint

29-Nov-00 1:00 PM

Introduction to Galter

05-Dec-00 11:00 AM

Basic MEDLINE

06-Dec-00 11:00 AM

Powerpoint

12-Dec-00 12:00 PM

Introduction to PubMed

13-Dec-00 11:00 AM

EndNote 4.0

14-Dec-00 3:00 PM

Introduction to Adobe Photoshop

14-Dec-00 12:00 PM

Web of Science

19-Dec-00 10:00 AM

Library Notes IS A PUBLICATION OF THE GALTER HEALTH SCIENCES LIBRARY



DIRECTOR
MANAGING EDITOR
LAYOUT & DESIGN

JAMES SHEDLOCK, A.M.L.S.
LINDA WALTON, M.L.S.
LASHANDA HOWARD-CURRY, B.S.

LIBRARY HOURS*	REFERENCE ASSISTANCE	TELEPHONE NUMBERS
Monday-Thursday 8:00 a.m.-11:00 p.m.	Monday-Thursday 9:00 a.m.-6:00 p.m.	Administration 312-503-8133
Friday 8:00 a.m.-7:00 p.m.	Friday-Saturday 9:00 a.m.-5:00 p.m.	Circulation 312-503-8126
Saturday 9:00 a.m.-5:00 p.m.		Interlibrary Loan 312-503-1908
Sunday 12:00 p.m.-10:00 p.m.		Learning Resources Center (LRC) 312-503-8238
		Reference 312-503-8109
*LRC and Circulation always closes 15 minutes earlier.		
*Photocopy machines are turned off 15 minutes before closing.		
 GALTER HOMEPAGE < HTTP://WWW.GALTER.NWU.EDU >		