

## The IR Venn Diagram: Diversity in Technology, Content, Users, and Roles in Specialized Institutional Repositories- poster self-survey questions

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### SLA Self-Survey

*Questions the co-authors answered and analyzed for visualization in a poster, presented during the SLA annual conference held at the University of Rhode Island, July 13-16, 2024.*

1. Is your repository funded by any sources outside of the library? If “yes”, please explain the sources (required)  
*Long answer text*
2. Was your repository previously on a different platform? If so, what platform did it migrate from and what platform is it on now? (required)  
*Short answer text*
3. What are the main goals for your institution’s repository? Are they educational? Research based? For marketing? Showcasing your institution’s history? Something else? (required)  
*Long answer text*
4. Which resources are deposited in your IR? Please check all that apply. (required) (resource types taken from [2024 Library Publishing Directory survey](#))  
*Checkboxes*
  - Conference papers or proceedings
  - Databases
  - Datasets
  - Electronic theses and dissertations (ETDs)
  - Expansive digital publications
  - Grey literature
  - Journals
  - Journal articles

- Monographs
- Book chapters
- Multimedia (podcasts, videos, music, etc.)
- Newsletters
- Open educational resources (e.g., textbooks, course modules)
- Posters
- Other

a. If you chose “other” in the question above, please describe the other content types that you collect. (optional)

*Long answer text*

5. Are submissions of dissertations/capstones/theses to your IR required? (This does not include retrospective digitization projects). (required)

*Yes/No*

a. If ETD submissions are required, please describe the requirements (optional)

*Long answer text*

6. What is the primary method by which materials are deposited to your IR? (required)

*Radio buttons*

- Unmediated self-deposit (an authorized user can deposit materials without repository staff approval)
- Mediated self-deposit (an authorized user can deposit materials, but repository staff review, approve, and perform final posting)
- Repository staff deposit (repository staff deposit materials on behalf of users)
- Other

a. Please describe your submission process here (optional)

*Long answer text*

7. What metadata schema do you use in your IR? (DCMI, MODS, etc)? (required)

*Long answer text*

8. Does your IR support custom or local metadata elements? If so, please describe the type of information stored in these fields (ex. ORCID, UNSDG, Awards, etc.) (required)

*Long answer text*

9. Does your institution have an IR collection development policy that describes what can (or cannot) be deposited? (required)

*Yes/No*

10. Does your institution have a policy for any of the following: suppression or take down requests, embargo visibility/access restrictions/extensions, name change. (required)

*Check all that apply*

- Yes (publicly posted)
  - Yes (internally documented)
  - In process
  - No
- a. If you answered “yes” to the question above, which policies do you have? (optional)

*Check all that apply*

- Create private or hidden items
- Take down requests
- Embargoes
- Access restrictions
- Extension of embargoes and/or access restrictions
- Name changes
- Data sharing

- b. Please add additional information about your policies here. (optional)

*Long answer text*

11. Does your institution have a deposit agreement or MOU for IR deposit or collection creation? If so, please describe (consider internal deposit, item-level, and deposit from external groups). (required)

*Long answer text*

12. Does your IR offer DOI minting? (required)

*Yes/No*

- a. If you answered “yes” to the question about, is it automatic or mediated? (optional)

*Choose one*

- Automatic
- Mediated

13. Does your institution have an OA mandate, open access policy, or similar mandate? (required, refers to campus or institution level and not to particular collections such as theses and dissertations)

*Yes/No*

14. What other departments or groups does the IR manager/IR staff work with for maintenance, technology, policy setting, promotion, etc.? (required)

*Long answer text*

15. What analytics tool(s) do you use for your IR? Include details on whether the tools are provided by a vendor, licensed, or homegrown. (required)

*Long answer text*

16. What types of usage statistics do you collect (ex. views, downloads, user locations, altmetrics)? (required)

*Long answer text*

17. Does your institution have a digital preservation plan for items in your IR? If so, what services or applications are being used (ex. Digital Commons Archive, Preservica, DuraCloud, etc.)? (required)

*Long answer text*

18. What is the outlook for your IR in the next 5 years? Are you expecting to upgrade, redesign, or migrate to a new platform? (What are your local aspirations?) (required)

*Long answer text*